

Internship Policy for Graduate Industrial Design Students

ASU Industrial Design Graduate Internship Overview

The Industrial Design Graduate Internship offers students a means to collaborate with practicing designers in meaningful and relevant off-campus learning experiences that introduce students to the professional office and practice. In addition, students earn academic credit for what they learn in the off-campus experience. The internship goal is to fill the gap between the academic and professional worlds. It is a time when the student can see the profession in an unthreatening manner and get an overview of the profession in all its details. The internship is a part of the MID curriculum. The internship offers a means to maximize the graduate educational experience by expanding professional training and, when feasible, developing strength in special interest areas. The internship will also prepare the student for the transition in academic focus and level of design complexity, which occurs during the summer before the final graduate year.

Internship Program Guidelines

The internship is a practical learning experience outside the university in a firm providing design services. The experience is an extension of the classroom into the professional office. It is the responsibility of the sponsoring firm to give interns a broad exposure to a full range of professional practice activities, provide meaningful task assignments and guidance, and assign one intern supervisor. Students are eligible to participate in the internship after successfully completing the first year of Master of Industrial Design studios (IND 521 and IND 522). The requirements for this internship include full time on-site hours (35 hours per week minimum) during regular office hours between May 10 and August 15, and submission of documentation as described below. Internships are typically 8 weeks in length. To receive credit for the internship experience, the student intern must complete an absolute minimum of 120 hours. All graduate students completing an internship will register for the INT 584 Internship course during the summer.

Materials Required for Internship

These forms are available on the Institute website:
<https://design.asu.edu/resources/students/internships#graduate>

Internship Contract

The internship contract is filled out by the student, signed by the firm supervisor, and delivered to the School office. The student is responsible for making sure that the form is completed and returned promptly. **This form must be completed and filed BEFORE beginning the internship.**

Supervisor Evaluation Form

The supervisor's evaluation form is completed by the host firm after completion of the internship and returned to the School office. It is a primary component required for posting a grade in IND 584. The student should remind the mentor to complete and return the form within two weeks of completion of the internship!

Internship Presentation

The student intern is required to make a presentation about the internship during the fall semester. Information and images must be collected during the internship for this presentation. Student interns must work closely with their supervisors to determine what images and information will be allowed by the firm to be shown during the presentation.

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Any questions pertaining to the internship forms can be sent to designgrad@asu.edu and questions regarding the internship program can be directed to the Internship Coordinator Dosun Shin (dosun.shin@asu.edu).

Edited: April 2017

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