

Internship Program:

The Design School's internship program for architecture students provides students with the experience needed for entrance into the world of professional practice by spending a minimum of 45 hours interning in an architecture firm. The student receives University credit for this work experience. The school's role is to provide the student with design and technical subject matter. The school is also responsible for the examination and evaluation of the student in these subject areas, and to provide an atmosphere conducive to the development of a professional attitude.

It is the responsibility of the professional firm to provide an internship that offers varied opportunities for experience representative of the diversity of office practice.

It is The Design School's responsibility to the student to evaluate the experience, knowledge, and judgment gained during the internship program. We make available this experience for all students before they graduate. The students greatly benefit from this exposure to professional practice and culture.

INTERN'S RESPONSIBILITIES

It is the intern's responsibility to contact the internship employer, secure internship employment, verify all internship employer office hours, and to honor all internship employer policies. Interns are expected to represent the The Design School through a conscientious, professional attitude as expressed in his/her personal manner, work ethic, and appearance.

PRACTITIONER'S RESPONSIBILITIES

It is the responsibility of the firm to give interns a broad exposure to a full range of professional practice activities, provide meaningful task assignments and guidance, and assign a senior-level person as the intern's supervisor. We also request that as a part of the internship experience, the intern meet with their supervisor weekly to discuss their performance and/or share the employer's perspective on professional practice.

At the end of the internship, it is required that the firm complete and sign an evaluation of the student intern.

INTERNSHIP COORDINATOR'S RESPONSIBILITIES

The internship coordinator reviews the proposed internship experiences prior to students registering for the internship course. Once the firm evaluation of the student is completed, the internship coordinator will assign a grade of pass/fail for the course.